



**City of Milwaukie
Employment Opportunity**

Engineering Technician II

Apply by: October 18, 2013 @ 4:00 p.m.

Status: **Full-time 40 hours/week, Benefits eligible**

Hours: **Monday – Friday, general business hours**

Work location: **Johnson Creek Campus, 6101 SE Johnson Creek Blvd, Milwaukie, OR**

Department: **Engineering**

Salary: **\$3,832 to \$4,892 Monthly – Non Exempt, AFSCME Represented**

Benefits: **Family medical/dental/vision insurance; life/disability insurance; unemployment insurance; Social Security; PERS paid by employer, additional 2.5% of base salary placed in deferred compensation account, vacation, sick leave and holiday pay.**

The City of Milwaukie is seeking a self-motivated candidate who can work as part of a team to fill a vacancy within our Engineering Division. Employees in this classification perform a variety of technical activities in relation to Engineering.

Duties: This position provides technical support to the Civil Engineer and Engineering Project Manager. Duties primarily involve development review and inspection of permits, inspection of construction projects, surveying, drafting using AutoCad and GIS for rendering technical drawings, use of Microsoft Office Suite and other general office tasks. This position works under the supervision of the Engineering Director and takes direction on specific projects from Engineering staff as lead workers.

Qualifications: An Associate's degree in Civil Engineering, Construction Management or related field from an accredited college or university with four years (preferred) of experience relevant to engineering practices and procedures in drafting, surveying and construction inspection. Proficiency in Microsoft Word and Excel and AutoCad required.

Selection Process: A screening of all applications will be completed to determine the candidates being invited to an interview. Preference will be given to the applicants who have direct and relevant work experience. Offers of employment are contingent upon successful completion of a pre-employment background screening, which may include a background check, drug screen and physical exam.

Application Process: All candidates must complete a City of Milwaukie employment application. Resumes may be included but are not accepted in lieu of an application. **Application materials must be downloaded at www.cityofmilwaukie.org. Please mail your signed application materials to: City of Milwaukie, Human Resources, 10722 SE Main Street, Milwaukie, OR 97222.**

Immigration law notice: Only US citizens and aliens authorized to work in the United States will be hired. All new employees will be required to complete and sign an employment eligibility form and present documentation verifying identity and employment eligibility.

Equal employment opportunity: All qualified persons will be considered for employment without regard for race, color, religion, sex, national origin, age, marital status, familial status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made or any other status protected by law.

Veteran's preference: Under Oregon Law, qualified veterans may be eligible for veteran's preference in application for City of Milwaukie positions. If you are a veteran, or disabled veteran, and would like to be considered for a veteran's preference for the job for which you are applying, check the appropriate box on the application form. To qualify for veteran's preference, veterans must provide appropriate documentation along with their application materials before the application deadline date listed on the job announcement.

Minorities, women, and qualified individuals with disabilities are urged to apply. If you wish to identify yourself as an individual under the Americans with Disabilities Act of 1990 and will be requesting accommodation or assistance with any part of the application process, please notify Human Resources.

***Equal Opportunity/Affirmative Action Employer
Women and Minorities are Encouraged to Apply***